# **Addendum to Placement Guidelines (PMKVY 2016 – 2020) w.r.t periodicity, process and type of documents to be uploaded for eligibility of 3rd Tranche**

As per the Placement Guidelines of PMKVY 2016-2020, the following conditions are mandated to be met for a **candidate to be considered as placed**:

1. Candidate should be certified and placed within 90 days of certification.
2. Candidates should be in continuous employment for a period of 3 continuous months
3. Out of total candidates placed 50% are required to be placed in wage employment
4. Candidates should be placed, equal to or above the statewise minimum wages as defined in the annual report of Ministry of labour & Employment. (Only applicable for candidates placed in wage employment)

*\*exception for agriculture job roles – basis approvals.*

**Placement Documents**

The Placement SPOC of the TPs is mandated to upload the placement documents as mentioned below: (Every Month)

**List of documents considered as valid proof of employment**

The list of documents considered as valid proof of employment is given below:

| ***Wage employment*** | | ***Self employment*** |
| --- | --- | --- |
| ***1st Month of Employment (any one)*** | | |
| **1** | Appointment letter issued by the employer | Trade license |
| **2** | A letter issued by the employer with details like the placed candidate name, date of joining and cost to the company (CTC) | Proof of enterprise set up |
| **3** | Others\* | Proof authenticating that the candidate is part of the producer group |
| **4** |  | Proof of Mudra Loan availed |
| **5** |  | Others\* |
| **Others\* *1st Month of Employment (any one)*** | | |
| 1 | A candidate’s acceptance of offer letter issued by employer with details like the placed candidate name, date of joining and cost to company (CTC) | Proof of any kind of loan availed from bank for Enterprise Setup |
| **2** | A letter issued by employer confirming employment, date of joining, offered salary, candidate names for more than one candidate | Mandi receipts. |
| **3** | Electronic confirmation received from employer with details like the placed candidate name, date of joining and cost to company (CTC) | Sale of produce to Government Warehousing Corporation/ direct under Public Distribution System/ direct to private / public enterprises (E.g.; Mother Dairy, Patanjali/ similar entities, etc.) |
| **4** | Identity card issued by employer | Sale receipts received through commission agents. |
| **5** |  | Proof of any Agriculture related loan |
|  | **2nd month onwards for three continuous Months from date of First Employment** | **On completion of three months, from date of First Employment** |
| **1** | Salary certificate/Salary slips issued by the employer | Quarterly Bank Statement with additional income |
|  | **AND** |  |
| **1** | Salary payment proof (NEFT details, bank account statement, or passbook entries) showing the monthly credit details |  |

**Note:**

1. In case of Self Employment the documents are required to be uploaded at the end of quarter against each candidate, from the date of first employment.In case the candidate switches the employment (from self employment to wage employment) within the time frame of the quarter (three months from first date of employment) then the bank statement showcasing the additional income, of months as self-employment needs to uploaded by TP.
2. In case of Self employment documents mentioned as “Others” Proof No 1 & 2 will be considered across Sectors while from Proof No : 3 to 6 will be valid only as a proof for Agriculture Sector Skill council Job roles only.

**Eligibility of 3rd Tranche**

A TP will be eligible to receive the last tranche of the pay-out linked to placement, if it fulfils the following criteria:

* Candidate is certified and placed for the first time within 3 months of certification and in continuous employment for a period of first three continuous months of Employment in the same or higher level with same or different employer
* Minimum 50% of certified candidates need to be placed
* Out of total candidates placed, minimum 50% must be placed under Wage Employment.
* Placement Documents uploaded of candidates are satisfactorily verified by TP/TC/PIA and NSDC for 3 continous months.
* The reassessed candidates will not be considered for the financial calculations and disbursement of 3rd Tranche.

**Payout Calculation**

|  |  |
| --- | --- |
| Placement | Pay-out |
| Less than 50% | Nil |
| 50% -69% | Pro Rata Basis |
| 70% or more | Full 20% payment |